

**Assistant Children’s Pastor (Full time)**

(**Sunday – Thursday)**

**Vision** Elim Church is looking for a high-capacity individual who has a heart for reaching children and families through ministry and events.

**Brief Description** The purpose of this role is to support our children’s ministry team in creating a vibrant kids ministry on Sunday, while building team and reaching the families through community engagement, camps, and weekly ministry.

**Key Tasks**

* Coordinate with the Children's Pastor to plan and implement weekly programs.
* Recruit, train, and schedule volunteers for various ministry activities.
* Develop and maintain relationships with both Elim families and the broader community.
* Assist in the organization and promotion of children's camps and special events.
* Maintain accurate records of attendance, volunteer hours, and program feedback.
* Ensure compliance with all safety and security procedures.
* Support the development of engaging educational content for children's ministry.

**Requirements**

* A strong personal relationship with Jesus Christ and a commitment to the mission and values of Elim Church.
* Must be a capable leader and LOVE working with kids and families.
* A heart for children and a passion for sharing the gospel with the next generation.
* Excellent communication and interpersonal skills, with the ability to relate well to children and adults.
* Strong organizational skills and the ability to manage multiple tasks effectively.
* Experience in children's ministry or a related field is preferred.
* Post Secondary education in Childcare Development, Pastoral Ministry or a related field is desirable but not required.
* Proficiency in Microsoft Office and comfort with technology for administrative tasks.

Please send all resumes to info@elimchurch.ca