



28 First Ave., Sioux Lookout, ON P8T 1E8
807-737-2843 • thenewlife@thenewlife.ca • thenewlife.ca

Position Title: Children's Pastor (**Maternity leave**) **1 year & 3-months contract (Nov 2026-Jan 2028)**

II. Reporting Relationships: Reports directly to the Lead Pastor.

III. Position Summary:

- Responsible to oversee the continuation of ministries related to the spiritual welfare and vision and direction to children's programs and the general growth and life of the church.
- Provides spiritual leadership to lay leaders as they minister and serve the children's ministries of NLA.
- Facilitate the documentation of our Life Guard protocol (Abuse Protocol)
- Provides spiritual leadership to the children in the church and community.
- Works with Lead Pastor in any capacity required to serve those in our community of faith and those in our community.
- Full Time 40 hours a week

IV. Qualifications:

- Children's Pastor must be a person who exhibits the godly character qualities outlined in 1 Timothy 3:1-7; Titus 1:5-9; 1 Peter 5:1-4 and Acts 6:4
- They should have experience and/or training in children's ministry and/or children's educational setting
- The need to understand and able to work in a culturally diverse community.
- They should hold credentials or moving towards credentials with the Pentecostal Assemblies of Canada.
- They should subscribe and uphold the doctrines of the Pentecostal Assemblies of Canada constitution with regard to the Baptism of the Holy Spirit, and the initial evidence of Speaking in Tongues.

V. Major Duties and Responsibilities

A. Preparation and Preaching of the teaching materials for weekly programs

1. Prepares and works with others to provide teaching material that is relevant and challenging to the children and various age groups as needed, for members and un-churched to become fully devoted followers of Christ.
2. Ensures that the children leaders of each program are given any assistance that they need to be ready for their respective programs.
3. To assist with planning of special worship services such as Christmas, Easter, Children's/Children Sundays, and other special programs and outside speakers with the objective of boosting morale and worship attendance.
4. Provide timely and proper advertising and publicity for children programs.

C. Vision, Creativity and Strategic planning

1. Takes initiative and exhibits creativity in maintaining the vision of the Church.
2. Maintain Vision, Mission Statement and Core Values for the Children Ministry in alignment with overall church vision. Works to make certain that these are woven into the weekly programs run for the children.
3. Helps determine best opportunities for growth and recommends how to best take advantage of them.
4. Takes proactive approach toward identifying problems/challenges and offers creative solutions for resolution.

D. Teaching and Discipleship

1. Training children and adults in various ministries to help develop them into Lay Leaders roles
2. Model discipleship as children become involved in various ministry areas.

E. Congregational Relations and Pastoral Care

1. Assists with maintaining a "better together" ministry.
2. Reacts promptly to emergency/crisis situations.
3. Participates in baptisms, weddings and funerals as requested and needed.
4. Intentionally connects with people around the church.
5. Places phone calls and sends thank you letters as needed.
6. Counsels as requested and refers to professionals for more extensive counseling as needed.

F. Other Miscellaneous Duties and Responsibilities

1. Devotes some time to spiritual, mental and physical development and well being through devotional time, study and exercise.
2. If and when time permits, participates in community events and organizations as per the discretion of the lead pastor.

VIII. Summary

1. All aspects of job description will be review and will change when needed at the discretion of the Senior Pastor with consultation with the Children's Pastor and will keep the board informed.

All interested candidates can submit cover letter and resume to the Lead Pastor

Mark Barrett

pastormark@thenewlife.ca