



## Associate Family Pastor Overview

### The Preface

Oceanside Community Church is looking for a full-time (part-time considered) Associate Family Pastor (AFP) to support our Family Ministries and specifically oversee our preteen and young adult ministries. Oceanside is a revitalized church in beautiful Parksville, BC that has recently grown from less than 50 people to a church that over 500 now call home. Our existing ministry team consists of 6 pastors (3 full-time) and a full-time administrator. Watch our story [here](#).

Please browse our website and [read](#) our **vision, mission, and core values** in order to better understand who we are, who God is calling us to be, and whether you might be a good fit.

### The Position

The Associate Family Pastor will provide pastoral oversight to two main areas: preteens and young adults. They also will work closely with and provide regular assistance to our Family Ministry Pastors in the areas of children's and youth ministry. Other key areas of contribution—dependent on the candidates' gifts and our future hiring—may include community outreach, administrative leadership, social media engagement, and/or facility aesthetics.

This is a salaried position with competitive benefits. Salary will consider the candidate's experience, qualifications, education, and other factors, but starting salary will be between \$42,000–\$48,000 (prorated for part-time).

### The Person

We are looking for a person deeply devoted to Jesus and His Church, who has a passionate and pastoral desire to see the next generation transformed through the power of the Spirit.

### The Process

*If interested in applying, please send (in one document):*

- 1) Cover letter explaining your interest and what specifically attracts you to this position
- 2) A resumé or CV with at least three relevant references we can contact
- 3) Links to audio/video messages or other ministry content
- 4) Send all info in one attachment to [ellie@oceansidecc.ca](mailto:ellie@oceansidecc.ca) and [thomas@oceansidecc.ca](mailto:thomas@oceansidecc.ca).

*Position is available immediately. Closing date is flexible, but we hope to hire by July 1, 2025.*

# Associate Family Pastor

## Job Description

### Position Summary

The Associate Family Pastor (AFP) will be specifically responsible for overseeing the Preteen (grades 5-7) and Young Adult ministries under the larger umbrella of support for and involvement in the Family Ministries Department (kids to Young Adults). Some versatility between these age groups is needed, and it is understood that the position may change as the church grows, its needs change, more staff are hired, and as the gifts and passions of the candidate become apparent. However, the candidate should show a biblically inspired passion and proper qualifications for the following job description.

The candidate will provide oversight and spiritual leadership to these areas and activities of the church, ensuring these areas are in full union with the overall vision, mission, and core values of Oceanside. Through creative and prayerful leadership, the candidate will help Oceanside stay connected with the younger generations and in joining the Holy Spirit in raising up a generation who are fully devoted to God, fully mature in Christ, and fully alive with the Holy Spirit.

More broadly, the candidate will display a passion for the general pastoral tasks necessary to keeping Oceanside a highly functional and life-giving church. As a part of the pastoral team, she/he is also expected to participate in activities that reflect the calling and vocation of a minister: e.g., pastoral care, occasional preaching and teaching, discipleship, and ministry in the community.

The AFP is directly accountable to the Family Pastor(s) and via him/her to the Lead Pastor(s) and via him/her to the Oceanside Church Council. The AFP is expected to fully support the leadership and vision of the church, as well as the Family Pastors' direction for Family Ministries. The AFP should work with and consult the Family Pastors in making decisions and in providing leadership to the areas outlined in this description. A *team-first attitude* and heart of service is essential.

### Position Requirements/Qualifications

- First and foremost, evidence of a vibrant relationship with Jesus Christ and a deep love for His people, His church, and His world.
- An undergraduate degree is preferable, likely in the area of pastoral ministry, kids/youth, Bible/Theology, or a similar field.
- Having (or being willing to pursue) ministry credentials with the Pentecostal Assemblies of Canada (PAOC) is encouraged. At the very least, alignment with the pentecostal-charismatic and Spirit-filled tradition is a must.
- Having children's, youth, and/or young adult ministry leadership education or experience.
- Possessing high-level leadership, communication, and organizational skills in order to recruit, equip, and lead multiple teams, ministries, and programs.
- Desirable: skill or competence in music, graphic design, and social media/e-communications.
- See "Staff Expectations" in Policy Manual for more on being a part of the Oceanside team.

## Position Responsibilities

### *Weekly*

- Provide weekly leadership, planning, and pastoral oversight for an engaging, organized, biblically based, and Spirit-led preteen and young adult ministry
- Assist Family Pastors in children's and youth ministries as needed or requested (versatility)
- Oversee and take responsibility for spaces in facility dedicated to preteen and YA ministries, creating a hospitable environment that fosters relationships and seeking the presence of God
- Communicate with and encourage volunteers in the areas under responsibility
- Follow-up and communicate with young adults and new families with preteens
- Prepare and participate in Sunday morning worship service as possible
- Regular administrative tasks and office operations such as preparing in-house materials, scheduling, and engagement with the church and community via various electronic media
- Spend quality time intentionally discipling others and developing leaders

### *Monthly or more*

- Recruit, train, and make schedules for leaders in various areas as necessary
- Oversee or assist in seasonal/annual family outreach events for the community (Christmas, VBS, Easter, drop-ins, etc.) as well as specific special events for preteens and young adults.
- Keep up-to-date and organized databases, schedules, and calendars

### *Annually or more*

- Preach a few times a year (dependent on gifting, calling, and other responsibilities)
- Effectively articulate and implement overall vision, direction, and financial plan (budgets) for areas of ministry
- Take preteens and young adults or youth to various events and conferences in our District, helping to raise funds for those trips, and for these ministries in general
- Participate in leadership and professional development through staff retreats, conferences, and continuing education
- Oversight of other ministries TBD based on continued church growth and individual gifts

## **Summary of responsibilities and *approximate* percentage time spent**

1. Preparation and participation in weekly preteen, young adult, and family ministry events – 70%
2. General pastoral activities including pastoral care and discipleship – 15%
3. Staff and team meetings and office administration – 15%

*For more employment details, see contract and Staff Manual, which will be made available if considered.*