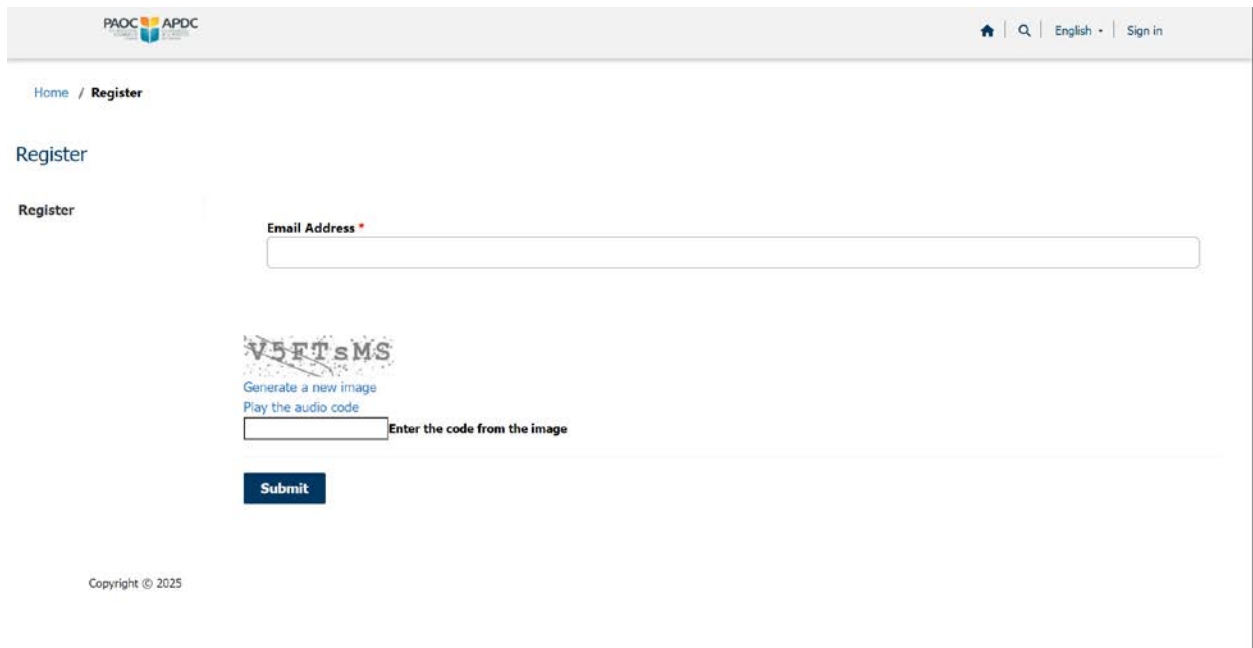


PAOC Portal Account Creation Process

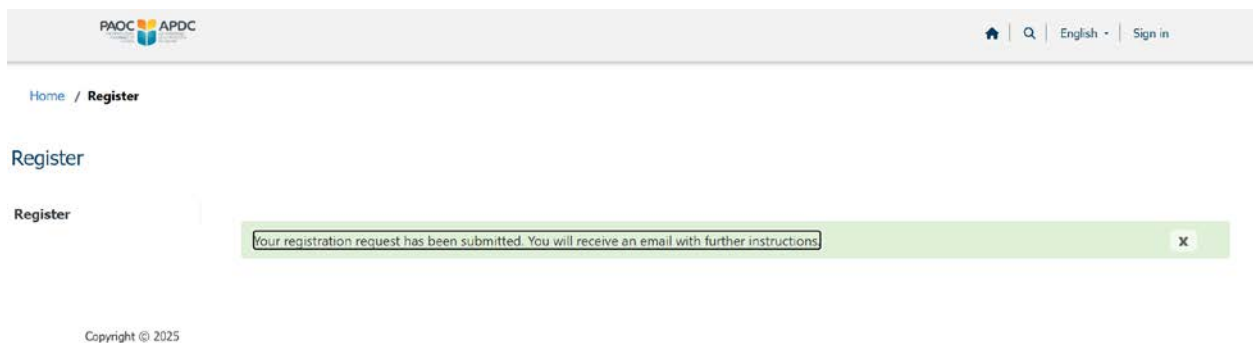
Watch the New Account Tutorial: [How to Create Your New Account](#)

Step 1: Navigate to: <https://my.paoc.org/registration>



The screenshot shows the PAOC APDC registration page. At the top, there is a header with the PAOC APDC logo and navigation links for Home, Search, English, and Sign in. Below the header, the breadcrumb trail shows Home / Register. The main heading is Register. Underneath, there is a Register label and a form with an Email Address field. Below the email field is a CAPTCHA image showing the text 'V5FTsMS'. There are links to 'Generate a new image' and 'Play the audio code'. A text input field for the CAPTCHA code is present, followed by a 'Submit' button. At the bottom, there is a copyright notice for 2025.

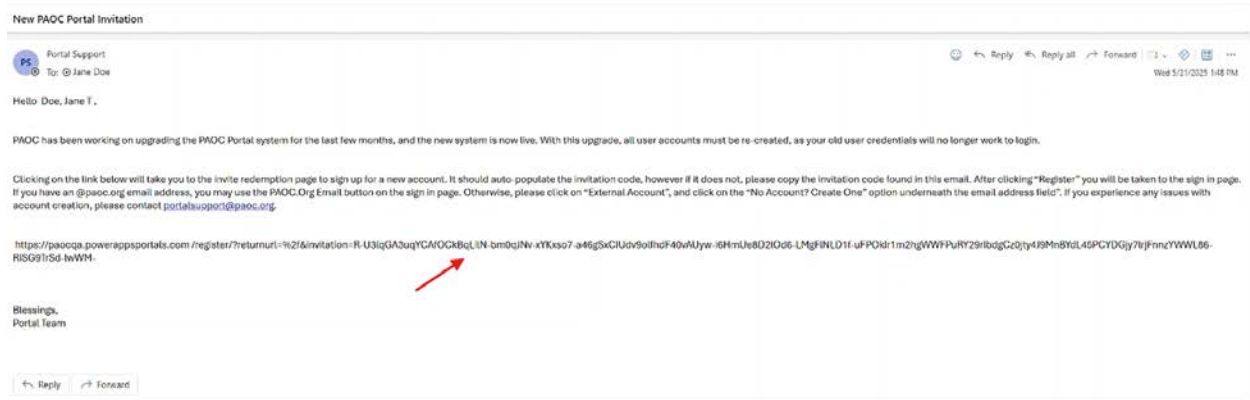
Step 2: Enter your email address, and fill out the CAPTCHA code below. Click on Submit.



The screenshot shows the PAOC APDC registration page after successful submission. The header and breadcrumb trail are the same. The main heading is Register. Underneath, there is a Register label. A green success message box is displayed, stating 'Your registration request has been submitted. You will receive an email with further instructions.' At the bottom, there is a copyright notice for 2025.

You should get a green box with the text above. If you get a red box with an error message, please contact portalsupport@paoc.org for assistance.

Step 3: Sign into your email inbox, and click on the link found in the email.



Note: if, when you receive your email, the link does not open, please highlight the entire link, copy it and paste it into the bar at the top of your browser. See screenshots below for process:

Highlight the link, and copy it:

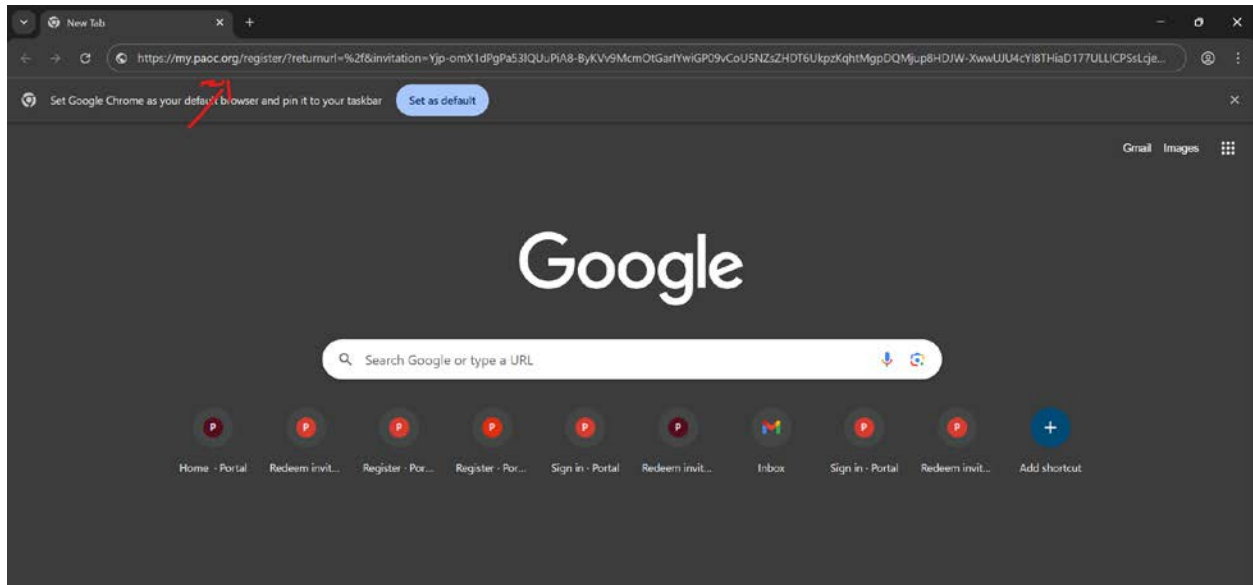
PAOC has been working on upgrading the PAOC Portal system for the last few months, and the new system is now live. With this upgrade, all user accounts must be re-created, as your old user credentials will no longer work to login.

Clicking on the link below will take you to the invite redemption page to sign up for a new account. It should auto-populate the invitation code, however if it does not, please copy the invitation code found in this email. After clicking "Register" you will be taken to the sign in page. If you have an @paoc.org email address, you may use the PAOC.Org Email button on the sign in page. Otherwise, please click on "External Account", and click on the "No Account? Create One" option underneath the email address field". If you experience any issues with account creation, please contact portalsupport@paoc.org.

<https://my.paoc.org/register/?returnurl=%2f&invitation=Yjp-omX1dPgPa53lQUuPiA8-ByKVv9McmOtGarIYwiGP09vCoU5NZsZHDT6UkpzKqhtMgpDQMjup8HDJW-XwwUJU4cyI8THiaD177ULLICPSsLcjeYYcYuMTkrWR-QeWmLs7P7zysqxVqwzl67xf-bZ7JL-Ptv-MjIbvrS1ZcWI->

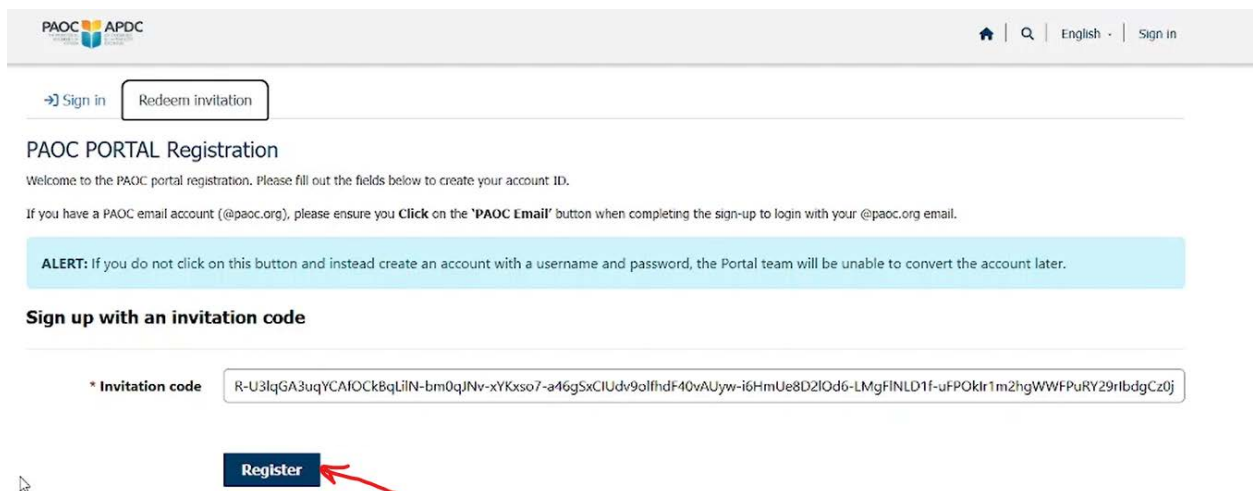
Blessings,
Portal Team

Paste into bar at top of browser:



After pasting into the bar, you can press the “enter” key on your keyboard to go to the website.

Step 4: Click on the Register button found on the Registration page.



Step 5: Choose your account type to continue registration. If you have a PAOC.org email, use the “PAOC Email” button, and sign in with your @paoc.org email. If you do NOT have a PAOC email, use the “External Account” button and use your personal email address.

PAOC APDC

[Home](#) | [Search](#) | [English](#) | [Sign in](#)

[Sign in](#) | [Redeem invitation](#)

Redeeming code: R-U3lqGA3uqYCAfOCk8qLiIN-bm0qJNv-xYKxso7-a46g5xCIUdv9oIfhdF40vAUyw-i6HmUe8D2lOd6-LMgFINLD1f-uFPOklr1m2hgWWFPuRY29rIbdgCz0jty4J9MnBYdL45PCYDGjy7lrjFnnzYWWL86-RISG9Tr5d-lwWM-

Please choose your account type below to continue with registration:

External Account

PAOC Email

Using your External Account:

After clicking on the “External Account” button, you will be taken to the External Account sign in page. As we need to create an account, **click on** “[No account? Create one](#)”:

PAOCDEVPORTAL

Sign in

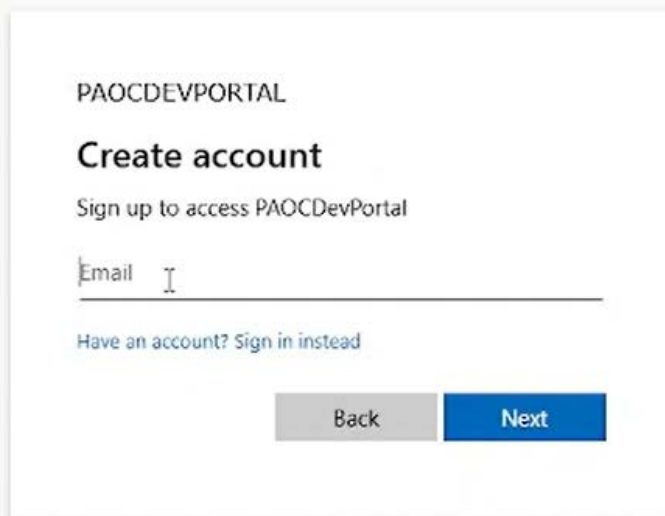
Sign in to access PAOCDevPortal

Email address

[No account? Create one](#)

[Next](#)

You will be taken to the “create account” option. Enter your email address, and click on “next”:



PAOCDEVPORTAL

Create account

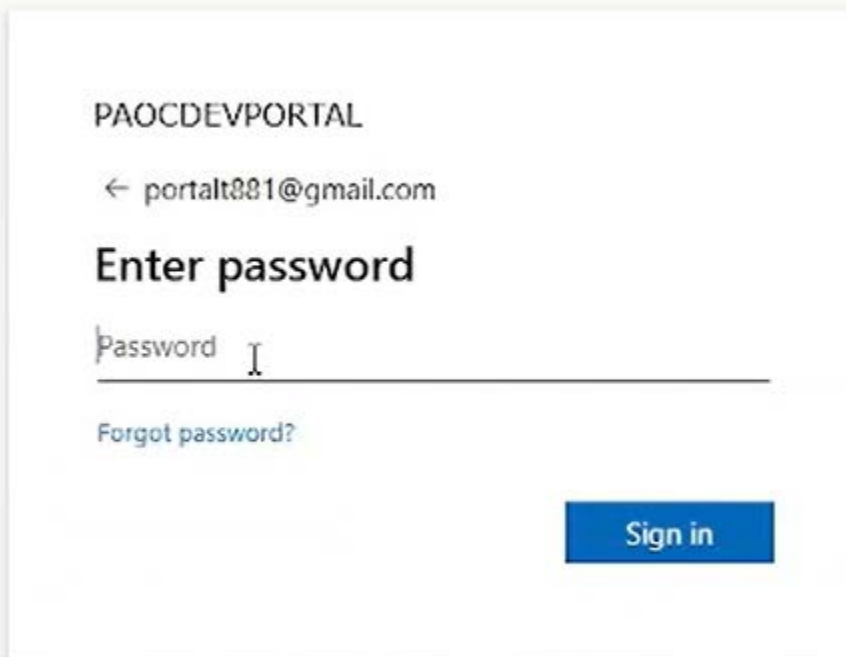
Sign up to access PAOCDevPortal

Email

[Have an account? Sign in instead](#)

[Back](#) [Next](#)

Enter your chosen password. PAOC recommends using a password that is at least 12 characters long, and a mix of lowercase, uppercase, numbers, and symbols. Ideally, this password should be unique to the PAOC portal and not something you use on other websites. When you have created your password, click on “Sign in”:



PAOCDEVPORTAL

← portalt881@gmail.com

Enter password

Password

[Forgot password?](#)

[Sign in](#)

Your account will be created, and you will be signed into the portal. This may take a few seconds as your account is created and registered. You can now use the PAOC portal.

If you have any issues with this process, please reference the How-To videos that should be linked to you either along with this document and/or contained in the portal invitation email. If you still are experiencing difficulties, please reach out to credentials@paoc.org, or to portalsupport@paoc.org