

## Shipping Information

Company Name:

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“Ship To” Address:

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Suite/Floor:

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City:

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Province:

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Postal Code:

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## Primary Contact

Name:

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Telephone/Ext:

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Fax:

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Email Address:

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## Alternate Contact

Name:

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Telephone/Ext:

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Fax:

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Email Address:

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## Billing Information

A credit card is required on your initial call with your Account Manager

221 Winnipeg St. N,  
Regina SK, S4R 8T6  
Fax: 1-(866) 556-9857  
staplespreferred.ca

**Shane Smith**  
Senior Account Manager | Staples Preferred Customer Program  
**(306) 900-6881**  
shane.smith@staples.com