

## How to start accessing the Staples Preferred Pricing Program:

- 1.** Complete the enrollment form
  - [Click here](#) for the enrollment form
  
- 2.** Email or fax the enrollment form to your Preferred Account Manager, Shane Smith.  
P (306) 900-6881    F (866) 556-9857    email [shane.smith@staples.com](mailto:shane.smith@staples.com)
  
- 3.** Your Preferred Account Manager will connect with you to:
  - Complete enrollment on the Preferred website
  - Provide you with the Preferred Customer # which gives you access to all discounts
  - Discuss the benefits of the Preferred program and gift with purchase program
  - [Click here](#) to see the highlights of the Preferred Pricing Program.
  
- 4.** Place your order!
  - Once you have set up your account with Shane you will be ready to place your first order online at [www.staplespreferred.ca](http://www.staplespreferred.ca).  
(You may also call Customer Care - 888-515-8880 and present customer # when ordering)

**\*\*If you enroll in the PAOC Preferred Pricing Program before December 31, 2019\*\*  
you will receive an additional \$20 discount for your first \$100 spent.**