**LETTERHEAD WITH**

**YOUR CHURCH NAME**

**AND ADDRESS**

LETTER OF CONFIDENTIALITY

By signing this agreement the signee agrees to keep all financial information and all other business and pastoral matters concerning (*insert name of your church*) confidential, whether during his/her employment at (*insert name of your church*) or after his/her employment has concluded.

|  |  |  |
| --- | --- | --- |
|  |  |  |
| Employee |  | Witness |
|  |  |  |
| Signature of Employee |  | Signature of Witness |
|  |  |  |
| Date |  | Date |